

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2310
Instructional

FLSA: Exempt

TEACHER, INTERNATIONAL BACCALAUREATE
REPORTS TO: Principal
SUPERVISES: Not Applicable
QUALIFICATIONS: Bachelor's degree from an accredited college or university. Possession of a valid regular Florida Teaching Certificate for the level and subject level to be taught.
PREFERRED: Master's degree from an accredited college or university. Three (3) years teaching experience. Gifted endorsement.
MAJOR FUNCTION
Guides and directs the learning experiences of students in the International Baccalaureate (IB) Program within a secondary school.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none">• Serves as an adviser to students for IB Diploma Programme requirements including Extended Essays in his/her curriculum area and additional curriculum areas as needed• Monitors Creativity, Action, Service (CAS) curriculum of volunteering, meeting eight (8) learning outcomes and totaling a minimum of 150 hours• Administers, monitors, and grades internal assessment assignments• Integrates and specifically teaches the IB Approaches to Learning skills, supporting the development of these skills in each student• Attends training as required to meet IB expectations and as needed to continuously improve instruction• Remain current on changes in IB curriculum, including IB Core (Theory of Knowledge, Extended Essay, CAS, and Approaches to Learning through IB professional development and use of online curriculum center resources• Teaches students in-depth research skills and concepts• Identifies long-range goals and specific objectives and plans a rigorous academic program for individualized and group instruction.• Plans lessons in alignment with the IB Learner Profile, so that student become involved in learning and decision-making related to curriculum choices.• Keeps attendance, grade records, and book inventories, as required by School Board policy.• Contributes to the continuing development of the program's curriculum in an interdisciplinary manner and under the guidelines of admission criteria for the International Baccalaureate program in the junior year.• Provides diploma programme support to include monitoring and support of students on academic probation• Serves as academic advisor to a group of students, meeting with each student twice per month and facilitating parent conferences related to this group• Write letters of recommendation for college admission• Participates in evening meetings (grade level, magnet) and assist with program recruitment efforts• Individualizes curriculum and adapt teaching methodology to meet the student's needs• Uses innovative testing and grading procedures that are aligned to the IB Markschemes; and complies with the unique rotating schedule in place in the IB Diploma Programmes within PCS

TEACHER, INTERNATIONAL BACCALAUREATE

ESSENTIAL RESPONSIBILITIES (Continued)
<ul style="list-style-type: none">• Teaches multiple preps as needed based on student enrollment and program needs• Collaborates with IB Staff within the school and across the county in order to continually support the growth and improvement of all IB Diploma Programmes in PCS• Performs other related duties as required
TERMS OF EMPLOYMENT
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
HISTORY OF JOB CLASSIFICATION
ISSUED: DLH 2/94; FORMAT REVISED: 10/04 LMCK; REVISED WC: 3/07/06 LMCK; REVISED FORMAT, MQ, ER 08/05/15 CH; BOARD APPROVED: 10/27/15

TEACHER, INTERNATIONAL BACCALAUREATE

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending			X		
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Teacher (International Baccalaureate) - INS